

CONSTITUTION

OF THE ALPHA CHAPTER OF THE RHO DELTA CHI SORORITY AT THE UNIVERSITY OF CALIFORNIA, RIVERSIDE

PREAMBLE

We have assembled together so that we may promote sisterhood by exercising principles of democracy, participation in charitable and social activities with one another and with other organizations. With other organizations we will practice and advocate unity, benevolence, cooperation, and the positive execution of all endeavors. As sisters, we shall always remember the loyalty and responsibilities we will maintain as our standards in affiliation to each other and the community.

ARTICLE I – NAME

The name of this organization shall be Rho Delta Chi. The letters mean Reverence, Honor, Opportunity, Diligence, Equality, Leadership, Trust, Aspiration, Commitment, Honesty, and Intelligence.

ARTICLE II – SYMBOL, OATH, & MOTTO

- Section 1 The official flower of this organization shall be the Lipstick Rose (also called Fire and Ice). It is a cream colored rose with red trim.
- Section 2 The official colors of this organization shall be Dusty Rose and Teal Green, meaning Sisterhood and Wisdom, respectively.
- Section 3 The motto of this organization shall be: “Together as one, striving for excellence.”
- Section 4 The mascot of this shall be a white dove which symbolizes peace.
- Section 5 The oath of this organization shall be:
“We the members of Rho Delta Chi promise to uphold the traditions and values of this sorority. We will strive for excellence through uniformity, fellowship, respect, and compassion. Knowing that we are all individuals contributing unique qualities, we pledge our loyalty and dedication to one another. These qualities will be instilled in us as we become life-long sisters.”

ARTICLE III – PURPOSE

The purpose of this organization shall be to promote sisterhood and friendship through service to the school and the community, as well as through social interactions with other organizations. It is also to cultivate and enhance leadership abilities, and to involve the members in projects of cultural and intellectual values.

ARTICLE IV – MEMBERSHIP

- Section 1 This organization is free to choose and accept new members without regard to sex, race, religion, national origin, disability, or sexual orientation.
- Section 2 Membership is limited to the students of the University of California, Riverside. Non-University of California, Riverside students may join, but should the rushee receive three (3) negative votes, her application will be denied.

Section 3 Two-thirds (2/3) of the active membership must be students enrolled at the University of California, Riverside.

Section 4 Members must meet the criteria established by this organization to be eligible for membership. (Refer to the By-Laws, Article I, Section I)

Section 5 TYPES OF MEMBERSHIP

- A. First year active: A member who has completed the pledge program, and is in good standing with this sorority, academically and financially.
 1. All first year actives must attend all meetings, service projects, fundraisers, exchanges, pie/pledge auctions, and fraternity/sorority presentations.
- B. Second year active: A member who has completed three (3) full quarters or two (2) full semesters of active membership, and is in good standing with this sorority, academically and financially.
 1. All second year actives must attend all meetings, service projects, and fundraisers. They have no obligation to attend exchanges, pie/pledge auctions, or fraternity/sorority presentations.
- C. Third year active: A third year active has completed six (6) full quarters or four (4) full semesters of active membership, and is in good standing with this sorority, academically and financially.
 1. All third year actives must attend all meetings and service projects.
 2. They receive the following privileges:
 - No obligation to attend exchanges, pie/pledge auctions or fraternity/sorority presentations.
 - No financial obligation to fundraisers
- D. Associate: A member who has completed (6) full quarters or four (4) full semesters of active membership, and is in good standing with this sorority, academically and financially, may become an Associate member of this sorority.
 1. Associate members are required to attend all service projects.
 2. Associate members have no voting rights.
 3. They receive the following privileges:
 - No obligation to attend meetings, exchanges, pie/pledge auctions, or fraternity/sorority presentations.
 - No financial obligation to fundraisers.
 4. In order to become an associate, the member must notify the President at the beginning of the new quarter. The President will then notify the internal secretary and treasurer to confirm good standing status. To be in good financial standing, the member must have a balance of \$100 or below.
- E. Inactive: A member who has completed three (3) full quarters or two (2) full semesters of active membership, and is in good standing with this sorority, academically and financially, may become inactive for one (1) quarter or one (1) semester during the entire time they are affiliated with this sorority.
 1. Inactive members have no obligation to attend any sorority functions.
 2. Inactive members have no financial obligations (includes dues and fundraisers) during the quarter they are inactive.
 3. If any inactive members attends an exchange or any other closed sorority event, they are responsible for paying dues for that quarter.
 4. In order to have inactive status, the member must notify the President at the beginning of the new quarter. The President will then notify the internal secretary and treasurer to confirm good standing status. To be in good financial standing, the member must have a balance of \$100 or below.
- F. Probationary Status: Any pledge or active failing to maintain the minimum grade point average (GPA) of 2.0 for any quarter/semester, or a cumulative GPA of at least 2.0, will be put on probation for one quarter/semester. If the member is not off AP or

STD by the following quarter/semester, or if any of the following terms are violated, the member will be dismissed from the sorority.

1. Members on probation are still financially obligated to pay dues and other sorority fees.
 2. Members on probation must commit themselves to 10 hours of library time per week.
 3. Members on probation must attend all meetings, fundraisers, and service projects.
 4. Members on probation **MAY NOT** attend any exchanges, pie/pledge auctions, dances, parties, or presentations of this sorority or of any other fraternity/sorority unless deemed necessary by the cabinet.
- G. Alumna: An active member with a zero account balance may become an Alumna when meeting any of the following situations:
1. Graduation from college
 2. If not attending the University of California, Riverside, after completing six (6) full quarters or four (4) full semester of active membership.
 3. Moving/Transferring out of the area.
 4. Alumnae receive the following privileges:
 - Full membership rights except for voting privileges.
 - No obligation to attend any sorority events.
 - No financial obligations whatsoever.

ARTICLE V – DUES

All pledges, actives, and associate members are required to pay membership dues each quarter. The breakdown of dues** is as follows:

Pledges	\$90.00 / \$135.00
First Year Actives	\$80.00 / \$120.00
Second Year Actives	\$40.00 / \$ 60.00
Third Year Actives	\$40.00 / \$60.00
Associates	\$20.00 / \$ 30.00
Fourth Year + Actives	
\$120.00 per quarter or \$180 per semester	

*** All active members must pay other fees deemed appropriate by the active members of the sorority.
Dues may also vary by chapter.

ARTICLE VI – THE CABINET

- Section 1 Terms of office shall be for one year which shall commence upon installation of new officers during <TIME, i.e. Formals in Spring Quarter>
- Section 2 The elected officers shall constitute the Cabinet, and will be the only officers representing the sorority.
- Section 3 REQUIREMENTS FOR BECOMING AN OFFICER
- A. President – Must be a student at the University of California, Riverside and a second year active or above. If a first year active is nominated, she must win by a 90% vote of the active members.
 - B. For all other positions – Must be a first year active or above.
 - C. For all positions, including pledge educator must be of active status in the sorority.
 - D. Must be in good academic and financial standings with the sorority.

- E. Winter class pledges can only be nominated for the lower 7 positions.
- F. Election of a winter class pledge to a cabinet position does not guarantee that pledge active member status.
- G. Satisfactory completion of the pledge period, as well as formal installation to active member status must be attained before one can be officially installed as an officer.

Section 4

DUTIES OF THE OFFICERS

A. President

1. To be the official spokesperson of this sorority representing the policies, views, and opinions of this sorority in its relation with the University of California, Riverside, the community, and other fraternities and sororities.
2. Preside at all meetings of the organization and Cabinet
3. Be responsible for the actions and welfare of the local chapter representing the chapter in all disputes where the actions of the chapter are in question.
4. See that the By-Laws and rules and regulations as may be adopted from time to time are properly enforced.
5. Should a vacancy occur in Cabinet, the President can temporarily appoint an active member to the position.
6. Appoint all standing and special committees and shall be ex-officio, a member of the same, with the power to change, appoint, or amend such appointments from time to time as, in her judgment, shall be in the best interest of the organization.
7. Attend all Asian Greek Council (AGC) meetings.
8. Attend all Collaborative Multicultural Council (CMC) meetings
9. Attend all other meetings required during the course of the academic year.
10. Serve as chairperson for Informal, Formal, and Installs.

B. Vice-President Pledge Mom

1. Oversee all activities and meetings concerning the Pledge Class.
2. Serve as chairperson for Candlelight Ceremony.
3. Delegate the responsibilities of presentations to other sororities and fraternities.
4. Work as co-supervisor of Inspiration Night.
5. Serve as the median between actives and pledges.
6. Keep the pledge class informed on necessary preparations throughout the pledge period.
7. Assist the President when necessary.

C. Vice-President Social Chairperson

1. Serve as contact and chairperson for all exchanges and socials with fraternities and sororities.
2. Maintain good relations with other fraternities and sororities.
3. Assist the President and Pledge Mom when necessary.

D. Vice-President Service Chairperson

1. Coordinate and oversee all actives and projects which assist in improvement of the school, the community, and the individual members.
2. Choose a worthy organization to be this sorority's year long philanthropy.
3. Keep an accurate account of all members who participate in the service events.
4. Maintain contacts with charitable organizations in order to produce quality service projects.
5. Submit monthly service reports to AGC.
6. Attend all AGC Service chair meetings as required.

E. Sisterhood Chairperson

1. Coordinate all social functions within the sorority.
2. Organize and chair the semi-annual sisterhood retreat.

F. Treasurer

1. Collect all funds of this organization, including dues, fines, and fundraising money.
2. Maintain a balanced bank account.
3. Maintain an accurate record of all members' account transactions and balances.
4. Keep an itemized account of all financial transactions of this organization.

5. Render financial reports of receipts and disbursements monthly or when requested by membership.
 6. Work with the cabinet to create a budget for the academic year.
- G. Rush Chair
1. To plan all rush activities. To create and appoint chairpersons during rush.
- H. Southern California Greek Council (AGC) Representative
1. Represent this organization at all AGC meetings.
 2. Report all AGC information to the sorority.
 3. Share the vote with the President at AGC meetings on behalf of the sorority.
- I. Collaborative Multicultural Council (CMC) Representative
1. Represent this organization at all CMC meetings.
 2. Report all CMC information to the sorority.
 3. Share the vote with the President at CMC meetings on behalf of the sorority.
- J. Fundraising Chairperson
1. Organize and chair all fundraising activities (including dances, pie auctions, food fairs, and TV tapings).
 2. Keep an accurate account of all money raised through fundraising events.
 3. Keep an accurate account of all members who participate in the fundraising events.
 4. Work with the Service Chair to create a fund for the philanthropic organization adopted for the academic year.
- K. Internal Secretary
1. To record the minutes at each Cabinet and general meetings.
 2. Keep typed copies of the minutes.
 3. Keep all letters of de-activation, resignation, and anything concerning the status of members on file.
 4. Make sure members have completed all necessary forms (emergency forms, waiver forms, etc.) and keep on file.
- L. External Secretary/Publicity Chairperson
1. Take care of all correspondence with other sororities and fraternities (i.e. thank you letters, announcements of sorority events, etc.)
 2. Work with the Rush Chair and Fundraising Chair to create effective publicity during rush and for any other sorority activities.
 3. Promote a positive image of this sorority through the school newspaper, and other media sources.
- M. Academic/Sergeant at Arms
1. Create and implement a system of tracking weekly library hours.
 2. Keep an accurate account of library hours for each member.
 3. Assess fines for missed library hours.
 4. Collect college transcripts from all members at the beginning of each quarter.
 5. Serve as a chairperson for the scholarship program.
 6. Keep order during all meetings, penalizing those who are out of order.
- N. Historian
1. Maintain an accurate photographic and written account of all sorority activities throughout the year.
 2. Produce a photo album and slide show presentation for rush.
 3. Produce a typed history of the sorority's events and milestones.
 4. Produce a photo board for Informal and Formal.
 5. Maintain a system which allows members to order reprints of photos taken during sorority events.
 6. Produce a yearly composite (a formal frame filled with pictures of all new active members of this sorority)
 7. Keep all of the sorority's memorabilia, and bring appropriate memorabilia to all events where needed (i.e. rush, orientation, club day, etc.)
- O. Alumnae Chairperson

1. Take care of all correspondence with Alumnae.
2. Keep in close contact with the Alumnae Advisor.
3. Keep a current record of all Alumnae Information (addresses, phone #'s, name changes, etc.) and make roster available to all members.
4. Produce a quarterly newsletter to send all Alumnae.

***** All cabinet members must keep an accurate, written file of all duties and responsibilities which will be passed on the next year's officer. *****

ARTICLE VII – MEETINGS AND QUORUM

- Section 1 Cabinet and general meetings shall be held weekly.
- Section 2 Additional meetings may be called by the Cabinet or the President at such times they deem necessary.
- Section 3 Two-thirds (2/3) of the active membership shall constitute a quorum
- Section 4 Topics to be voted upon must be brought up one week prior to vote. Special exceptions must be discussed with and approved by the President. It is then that person's responsibility to notify all members of the topic to be voted upon.

ARTICLE VIII – VOTING PROCESS

- Section 1 A quorum is necessary for voting procedures to be considered valid (refer to Article VII, Section 3).
- Section 2 A two-thirds (2/3) or 60% majority, excluding abstentions, is necessary for an issue to be passed.

ARTICLE IX – ELECTIONS

- Section 1 The officers stated in Article VI shall be the only elected officials of this organization.
- Section 2 A nomination meeting shall be held one week prior to the election of officers. This nomination meeting must be announced to all active members.
- Section 3 Elections will be finalized by a 60% vote of active membership (refer to Article VII & VIII). If this percentage is not attained by a single candidate, then run-offs will be held until such a percentage is reached.
- Section 4 Should a vacancy occur in the cabinet, it shall be filled by a special election conducted as set forth in Sections 2 and 3, or in emergency cases, the President may temporarily appoint an active member to the position.
- Section 5 If a vacancy should occur in the Presidential position in the Fall Quarter/Semester, Vice-President Pledge Mom shall temporarily assume the position of President until an election can be held (refer to Sections 2 and 3).
- Section 6 Voting shall be by secret ballot, and shall be tabulated by an Alumnae or an Associate member of the sorority.
- Section 7 IMPEACHMENT
- A. Any officer may be impeached through the voting process (refer to Article VIII).
 - B. An officer may be removed from office for continuous failure to conduct herself in the best interest of this Constitution and of the sorority.
 - C. An officer who stands accused has the right to a hearing before the entire membership of this sorority.

ARTICLE X – ADVISORS

This organization shall have two persons acting in the capacity of Advisor. These persons shall be (1) an Alumna of this sorority, (2) the Director of the Students Program at the University of California, Riverside, and (3) have completed Second Year Active Status - six (6) full quarters or four (4) full semesters of active membership.

- Section 1 The duties of the Alumnae Advisors shall be to:
- A. Advise the sorority when needed.
 - B. Keep in contact with the sorority.
 - C. Keep abreast of all changes within the sorority.
 - D. Assist in the founding of new chapters of this organization.

ARTICLE – AMENDMENTS

Any part of this Constitution and By-Laws may be amended by a two-thirds (2/3) vote of the active membership (refer to Article VIII), provided that written notice of such amendments have been given at one meeting prior to the vote on such amendments. The amendments shall be put into effect immediately unless otherwise stipulated in the amendment.

ARTICLE XII – RULES OF ORDER

The proceedings of this organization shall conducted in accordance with parliamentary procedures as set forth in Robert's Rules of Order.

BY-LAWS

OF THE ALPHA CHAPTER OF THE RHO DELTA CHI SORORITY AT THE UNIVERSITY OF CALIFORNIA, RIVERSIDE

ARTICLE I – MEMBERSHIP

Section 1

ADMITTANCE FOR MEMBERSHIP

Rushing: To be considered for membership, all rushees must submit a complete application and must be interviewed. Rushees will be evaluated according to the following criteria:

- A. Sincere interest in achieving and upholding the goals of this organization.
- B. Well-rounded character – one who will contribute unique qualities and talents through participation in sorority activities, and who will bring dignity and esteem to this organization.
- C. No membership in any other fraternity/sorority with the exception of academically related organizations.
- D. Cumulative and quarterly GPA of 2.0 or better.

Extension of bids: After rush has ended, the active membership will vote on each rushee. If the rushee received three (3) negative votes, her application will be denied. Official invitation to becoming a pledge of this sorority will be extended, in writing, on Sunday.

Section 2

PLEDGING:

- A. The pledge period shall be fifteen weeks or one semester long excluding vacations and finals weeks. This pledge period may be extended as deemed necessary by the Cabinet.
- B. Before achieving active status in this sorority, pledges will be reviewed and evaluated according to the following criteria:

1. Loyalty to Rho Delta Chi and its members.
2. Showing good judgment in all matters concerning this organization.
3. Respect for oneself as well as for others.
4. Academic standing.
5. Participation in the following mandatory events:

- Candlelight Ceremony
- Informal
- Formal
- Installation
- Meetings
- Exchanges
- Services
- Fundraisers
- Inspiration Night
- Pledge Projects

*Valid excuses for missing any of these events includes: extreme illness, family emergencies, and other matters deemed valid by the Cabinet.

Section 3

TERMINATION OF PLEDGE STATUS

- A. A bid may be revoked from a pledge at any time (including Inspiration Night an until formal installation to active member status) by a two-thirds (2/3) vote of the active membership.
- B. Termination of a pledge dismisses any affiliation and status with this sorority. However, this does not relieve her of any outstanding financial obligations.
- C. Grounds for pledge dismissal:
 1. Stealing

2. Prevarication (lying)
3. Continued un-excused absences from mandatory events.
4. Actions not in the best interest of this sorority.
5. Use of illegal substances.
6. Disrespect towards members of this sorority or any other organization.
7. Failure to maintain a minimum quarterly GPA of 2.0 for two (2) consecutive quarters/semesters or a cumulative GPA of 2.0 for two (2) consecutive quarters/semesters.

Section 4

TERMINATION OF ACTIVE MEMBERSHIP

- A. Any active member may be dismissed at any time by a two-thirds (2/3) vote of the active membership, thus dismissing any affiliation and status in this sorority. However, this does not relieve her of any outstanding financial obligations.
- B. Grounds for active dismissal:
 1. Stealing
 2. Prevaricating (lying)
 3. Continued un-excused absences from mandatory events.
 4. Actions not in the best interest of the sorority.
 5. Use of illegal substances.
 6. Disrespect towards members of this sorority or any other organization.
 7. Failure to maintain a minimum quarterly GPA of 2.0 for two (2) consecutive quarters/semesters or a cumulative GPA of 2.0 for two (2) consecutive quarters/semesters.

Section 5

DEACTIVATION

- A. Written resignation filed with the Internal Secretary will be notification of deactivation from this organization, thus dismissing any affiliation and status in this sorority. However, this does not relieve her of any outstanding financial obligations. Upon deactivation, all rights and privileges are relinquished.

Section 6

REINSTATEMENT

- A. A former active member may request reinstatement to active member status with a written request filed with the Internal Secretary stating why she would like to re-join this organization.
- B. The former member may be asked to appear in front of the active membership before voting is held.
- C. Reinstatement to active member status is passed by a two-thirds (2/3) vote of the active membership.
- D. A former pledge may not be reinstated to former status, but must complete the entire rush process again.

ARTICLE II – FINES

Section 1

Fines shall be collected by the committee chairperson of the activity involved and then will be given to the Treasurer to be deposited into a bank account.

Section 2

The following shall be considered valid reasons for assessing fines:

- A. All un-excused absences
- B. All un-excused tardiness
- C. Any disruptions during meetings.
- D. Any other reason deemed valid by the Cabinet.

Section 3

Amount of fines (without a valid excuse) shall be the following:

- A. 5 minutes late - \$5.00
- B. Not notifying committee chairperson or President at least 24 hours ahead of even if not attending, or if arriving 20 minutes late - \$20.00
- C. Disruptions during meetings - \$1.00 for each tally mark
- D. Other fines determined by Cabinet as necessary.

The Constitution and the By-Laws were amended and ratified on:

<u>Revision</u>	<u>Release Date</u>	<u>Amendments (Description of Change)</u>
001	May 15, 2007	Revised for consistency.
002	May 29, 2010	Revised for updated Cabinet officers.
003	May 31, 2011	Revised for requirements for Alumnae Advisors.